

Ezekiel Ekata

ezekiel.ekata@gmail.com | (+1) 778-268-6055

LinkedIn: <http://linkedin.com/in/ezekiel-ekata-ba-pm-consultant>

Versatile Business Professional: Consultant | Project Manager | Workplace Manager

An accomplished business professional with over a decade of international experience across diverse roles in business analysis, project management, consulting, workplace management, and human resources. Leveraging a multidisciplinary skillset, I thrive in utilizing an analytical and strategic approach to drive operational excellence, enhance organizational performance, and create sustainable value. With a proven track record of achieving significant cost reductions and process improvements, I excel in leading cross-functional teams, identifying innovative solutions, and translating business objectives into actionable strategies.

Adept at harmonizing business acumen with people management capabilities, I am a versatile professional committed to continuous learning and professional development. My areas of expertise encompass business process reengineering, program/project management, emergency response and disaster management, learning and development, and performance optimization. I bring a unique blend of technical proficiency, strategic thinking, and interpersonal skills to foster collaborative environments and deliver impactful results.

Passionate about driving positive change, I seek a challenging role that aligns with my values and enables me to contribute my diverse expertise to an organization dedicated to growth and excellence. With a solutions-oriented mindset and a commitment to continuous improvement, I can tackle complex challenges and drive transformative initiatives.

Skill Areas: ♦ Business Analysis ♦ Project Management ♦ Program Management ♦ Consulting (Business, Strategy, Technology, HR) ♦ Workplace Management ♦ Strategy Formulation ♦ Performance Management and Improvement ♦ Learning and Development ♦ Business Process Reengineering ♦ Emergency Response and Disaster ♦ Management Monitoring and Evaluation ♦

CAREER HIGHLIGHTS AND ACHIEVEMENTS

- Achieved over 30% cost reduction and over 20% time reduction in over 70% of projects due to process improvements as a Business Analyst and Workplace Manager.
- Received positive feedback on over 80% of reports, presentations, and training sessions as a Training Consultant.
- Instrumental in reducing customer complaints by 50% as a Library Helpdesk Analyst, resulting in a glowing recommendation.
- Spearheaded debugging and testing of the Credit Desktop Trading System during an internship at Barclays Capital.
- One of the top 10 traders in the Barclays Global Summer Internship Trading Competition.
- Recipient of the SMU Silver Internship Award for excellent performance.

PROFESSIONAL EXPERIENCE

VANCOUVER ISLAND UNIVERSITY, NANAIMO, BC

RESIDENCE NIGHT AUDITOR/CLERK (MARCH 2024 - PRESENT)

- Provide year-round customer service, handle guest requests, and coordinate with maintenance and housekeeping teams
- Ensure building security, monitor access, log incidents, and manage emergency responses.
- Conduct daily financial reconciliations, manage cash floats, and prepare next-day operational documents.
- Perform custodial duties, maintain office cleanliness, and handle light maintenance tasks.

RIGHT TURN MEDIA, COLORADO USA (RIGHT TURN.MEDIA)

REMOTE PROJECT AND EXECUTIVE ASSISTANT (JAN 2022 - PRESENT)

- A leading multimedia company specializing in content creation and digital marketing.
- Developed schedules and methods for strategic analysis to ensure project progress.
- Planned and oversaw project communications and deliverable tracking.
- Created show prep materials, notes, and research for podcasts and shows

FREELANCE (PROJECT MANAGER | BUSINESS ANALYST | CONSULTANT | HR GENERALIST)

HELPING COMPANIES TRANSLATE BUSINESS GOALS TO REALITY (MAY 2019 – DEC 2021)

- Provided freelance services to various organizations, leveraging expertise in project management, business analysis, consulting, and HR.
- Served as Project Assistant for Never Alone Project (neveralonepandemic.org).
- Worked as a Program Assistant for Adie Institute.
- Functioned as Project Coordinator on Upwork and Freelancer platforms.

MAVEN WILLIAMS CONSULTING (WWW.MWSL.COM.NG)

TRAINING CONSULTANT (PROJECT COORDINATOR) (FEB 2018 - MAY 2019)

- A leading consulting firm offering training and development solutions.
- Managed problem definition through consultations and case studies.
- Facilitated successful meetings with prospects for training programs.
- Coordinated employee development plans and performance management.

BENKAT SPRINGS LIMITED, DELTA STATE, NIGERIA

BUSINESS ANALYST AND WORKPLACE MANAGER (PROJECT CONSULTANT) (OCT 2010 - FEB 2018)

- A multifaceted organization involved in various business ventures.
- Conducted research, data collection, and analysis for business solutions.
- Elicited requirements through interviews, workshops, and document analysis.
- Advised on solution options, risks, costs, and business process impact.

APPY VENTURES LIMITED, UK

PROJECT MANAGER (PROJECT BASIS) (MAY 2014 - AUG 2014)

- A technology company specializing in app development.
- Reviewed requirements, specifications, and business processes.
- Managed project teams and ensured adherence to quality standards.
- Represented client interests and provided project management advice.

LI KA SHING LIBRARY, SINGAPORE MANAGEMENT UNIVERSITY

WORK-STUDY PROGRAM (CUSTOMER SERVICE OFFICER/LIBRARY HELPDESK ANALYST) (SEPT 2006 - OCT 2010)

- The university's central library serves the needs of students and faculty.
- Served as the first line of customer service and library help desk.
- Provided support for e-learning and digital library applications.
- Coordinated special projects to improve library operations.

FINAL YEAR PROJECT, SINGAPORE MANAGEMENT UNIVERSITY

PROJECT NAME: CUSTOMER FACT-FINDING THROUGH MULTI-TOUCH GAMING FOR STANDARD CHARTERED BANK SINGAPORE (DEC 2009 - APR 2010)

- Developed a platform for engaging customers in multiplayer games.
- Created a survey system to gather customer information during gameplay.

BARCLAYS CAPITAL, SINGAPORE (IB ARM OF BARCLAYS BANK UK)

SUMMER ANALYST TECHNOLOGY (BUSINESS ANALYST) (MAY 2008 - AUG 2008)

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- The investment banking division of the global financial services firm.
- Assisted with daily runs, macros, VBA, and Excel sheets.
- Conducted system integration testing, user acceptance testing, and documentation.
- Debugged and tested the Credit Desktop Trading System.

EDUCATION AND CERTIFICATION

Education and Certifications:

- Project Management Professional (PMP), Project Management Institute (PMI), USA (June 2020 - Sept 2020)
- Certified Facility Manager (CFM), International Facility Management Association (IFMA), USA (Sept 2019 - Dec 2019)
- PMDPro Level 1 & 2 | FMDPro | PgMDPro, PM4NGO | APMG, UK (Jan 2019 - May 2019)
- Project Management for Development Professionals | Financial Management for Development Professionals | Program Management for Development Professionals
- OSHA Construction Safety and Health Professional | OSHA Oil and Gas Safety and Health Professional | OSHA Occupational Safety and Health Professional, OSHAcademy US | OSHTRAIN (Aug 2015 - Dec 2015)
- BSc Information Systems Management, Singapore Management University, Singapore (Aug 2005 - Aug 2010)

Affiliations:

- Global Goodwill Ambassador and Volunteer (May 2019 - Present)
- Volunteer Mentor, #HerFutureAfrica Programme (formerly African Women Innovators Network) (Jan 2017 - Mar 2017)
- Coordinator and Prayer Secretary, Nigeria Christian Corpers' Fellowship (NCCF), Nigeria (Jan 2016 - Sept 2016)
- World Youth Alliance Member, New York, USA (Dec 2012 - Present)

Core Proficiencies:

- Business Analysis
- Project Management
- Program Management
- Workplace Management
- Consulting
- Strategy Formulation
- Process Improvement
- Requirements Gathering
- Risk Assessment
- Performance Management
- Training/Coaching
- Youth Development
- Humanitarian Aid
- Emergency Response
- Monitoring/Evaluation
- Human Resources