

# Edmond Francis Samsan

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Dear Hiring Manager,

I am writing to express my interest in a position within your esteemed construction company. My name is Edmond Francis Samsan, and I have recently relocated from Sri Lanka to Canada, bringing with me five years of extensive experience in the construction industry, particularly in Quantity Surveying.

I hold a BSc in Quantity Surveying from Birmingham City University and have a valid Canadian work permit. My professional background includes working as a Quantity Surveyor and Technical Officer, where I honed my skills in blueprint analysis, estimating material costs, and developing financial information systems. I have successfully managed projects totaling over \$120 million, showcasing my ability to prepare bid proposals, procurement plans, cost estimations, and contract administration.

In my previous roles, I have demonstrated strong leadership and decision-making skills, overseeing teams and ensuring projects were completed on time and within budget. My technical proficiency includes the use of software tools such as AutoCAD, Revit, Planswift, MS Office, and MS Project, which have significantly enhanced the accuracy and operational efficiency of my work.

I am eager to join your construction team in Canada and am confident that my skills and strengths are aligned with your company's values and requirements. Enclosed are my resume and cover letter, detailing my career achievements and professional experience.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and certifications can contribute to the continued success of your projects.

Sincerely,

Edmond Francis Samsan

# EDMOND FRANCIS SAMSAN

(Surrey BC, Canada | samsanfrancis14@gmail.com | +672 338 1851 | LinkedIn SAMSAN FRANCIS)

## CAREER SUMMARY

I have 5+ years of experience as an Estimator and a Quantity Surveyor, working on commercial, and industrial projects. I have managed over \$120m projects, preparing bid proposal, procurement plan, cost estimation, and contract administration. I have used various software tools, such as AutoCAD, Revit, Planswift, MS Office, MS Project to enhance operational efficiency and accuracy.

I hold a BSc (hons) in Quantity Surveying from Birmingham City University and I'm committed to continuous learning and professional development, and I seek to apply my skills and knowledge to contribute to the success of my team and organization

## WORK EXPERIENCE

DECON CONSTRUCTION Pvt (Ltd)/ Quantity Surveyor

Sri Lanka/Aug 2019- Feb 2024

### Key Responsibilities

- Analyzed drawings, specifications, Cost estimating, and tender data to determine construction requirements.
- Supervising site clean, quality of work, and safety procedure.
- Directed, coordinated and scheduled activities of 30 to 45 construction worker.
- Ensure proper planning & organizing to maintain a high efficiency at the site facilities in order to meet the agreed deadlines.
- Monitored and controlled Cash inflow & outflow, and preparing monthly reports to management.
- Supervised a five-storey apartment worth of around 175.67 million (LKR).

SARUKAYA CONSTRUCTION Pvt (Ltd) / Quantity Surveyor

Sri Lanka/ Aug 2018 – Jul 2019

### Key Responsibilities

- Reviewed bid proposals to determine if bids fit within project cost.
- Developed and implemented prerequisites for cost recording and reporting.
- Administering cost and variation procedures on projects and assisting in setting accounts and disputes.
- Successfully gained construction profit around 41million (LKR).
- Organized monthly team meeting of 20+ staff members for improve our communication.
- Supervised concrete grading.

## EDUCATION

Bachelor of Science with Honours in Quantity Surveying (RICS Accredited Degree)  
Birmingham City University

Sep 2018- Nov 2019

Higher National Diploma in Quantity Surveying and Construction Economic  
Wolverhampton University

Oct 2016 – Oct 2018

Diploma in AutoCAD

Jun 2019 - Oct 2019

## CERTIFICATE

- Preventing and responding to gender-based and sexual harassment in the workplace: Micro – lessons series for the construction industry (Canada)

## SKILLS

Team Leadership | Communication Skill| Safety management | Problem solving| Patient with positive thinking| Feasibilities study | Record keeping |Safety protocol expert |create exceptional experiences| Lead with integrity

REFERENCE WILL BE PROVIDED UPON REQUEST