

Joon Yu

#3068 Charles st, Vancouver, BC • 672.971.3621 • ywc0754@gmail.com • <https://www.linkedin.com/in/wonchun-yu-1219892a7/>

CONSTRUCTION LABOURER AND HELPER

Hardworking and dependable individual seeking a position as a Construction General Laborer. Brings a strong work ethic, physical stamina, safety awareness, and a collaborative attitude developed through diverse work experience in fast-paced environments. Eager to contribute to site efficiency, cleanliness, and safety.

CORE SKILLS & CERTIFICATIONS

Physical Strength & Endurance | Time Management | Team Collaboration | Strong work ethic | Adaptability | Multilingual Communication | Interpersonal Skills Problem Solving | Result-oriented | Process Improvement | Compliance | Workplace Safety (OFA Level 1) | Driver's License (Class 5, BC)

LANGUAGES

- **Korean** – Native proficiency
- **English** – Full professional proficiency
- **Chinese** – Intermediate proficiency
- **French** – Beginner proficiency

PROFESSIONAL EXPERIENCE & EMPLOYMENT HISTORY

❑ ZARA Robson St branch, Vancouver, B.C.

Retail Sales Associate

2023 - Present.

- ✓ Processed high volumes of sales transactions with speed and accuracy, contributing to smooth store operations and positive customer experiences.
- ✓ Delivered personalized service by actively listening to client needs, helping drive customer satisfaction and repeat visits.
- ✓ Superb multitasking while remaining professional calm, and courteous in super fast-paced environments.
- ✓ Outstanding exact communication skills with international staffs and managers and suitable attitude for making a comfortable store atmosphere.
- ✓ Accurately handled customers' clothing requests and organized merchandise for floor replenishment, contributing to increased product turnover, enhanced product quality, and improved store sales.

❑ Comtrue technologies, Inc., Seoul, South Korea

Human Resource Assistant

2022

- ✓ Talent recruiting, job posting, resume and portfolio review, interviewer selection, attendance management, welfare benefits and personnel evaluation.
- ✓ Trained new foreign coworkers and familiarized new employees with company culture and rules in English.
- ✓ Establishment and modification of in-house regulations : Modification and establishment of company congratulations and condolences regulations.
- ✓ Management support work : Research work on government guidelines related to electronic communications business.
- ✓ Creating plans for in-house events : Workshops, writing plans for offline store openings.

◆ Project: Organized internal business-related manuals and trained foreign workers in English

- Established method and manual for opening an average of 400 MVNO usim card new subscribers per

month, provided MVNO usim card opening manual training to foreign workers in English.

- Completed MVNO manual writing, training, and handover of work to foreign employees from Nepal, Bangladesh, and Sri Lanka in English.

◆ **Project: Reviewed resumes of applicants from various Asian countries and select interviewees**

- Reviewed resumes and portfolios of job applicants from various Asian countries, including Vietnam, Thailand, Philippines, Bangladesh, Nepal, Uzbekistan, Indonesia, Sri Lanka, Mongolia and Korea.
- Organized applicants' resume and portfolio, discussed with the team leader and provided interview information to the interviewee.

❑ **Sutgogae Hand pulled Noodle Soup restaurant, Goyang, South Korea**

Food and Beverage Server

2022

- ✓ Ensured optimal customer experience by kindly greeting, taking orders and serving dishes promptly.
- ✓ Perfect knowledge of menu and promotion, including traditional Korean food, spirits.
- ✓ Knowledgeably recommended menu based on customer needs and situation.
- ✓ Superb multitasking while remaining professional calm and courteous in fast-paced environments.
- ✓ Outstanding communication skills with chef and other servers to maintain harmonious teamwork.

❑ **8 Seconds Hyundai Kintex department store branch, Goyang, South Korea**

Retail Sales Associate

2018 - 2019

- ✓ Performed cashier, fitting room customer response CS, replenishment, store housekeeping, stock maintenance, product sales work and visual displays.
- ✓ Assisted new employees in adapting well to new work environment, solving recurring store staff shortage issues.
- ✓ Actively encouraged product try-ons to increase product sales.
- ✓ Succeeded multitasking while remaining professional and courteous in fast-paced environments.
- ✓ Excellent communication skills with store staffs and suitable attitude for serving various customer needs.
- ✓ Resolved customer issues effectively in a timely and positive manner.

PROFESSIONAL EDUCATION

- Bachelor of Public Administration : Myongji University, Seoul, South Korea, 2022. GPA. 3.58 / 4.5.
- Relevant course : Understanding a Multicultural Society, Organizational Behavior, Theory of Administrative Organization, Culture, Convergence and Planning.
- Acted as President in TIME Magazine Myongji university English-Korean translation & presentation academic society.
- Translated and presented 30 TIME Magazine English columns, held university exchange activities, hosted alumni club events, and attracted \$2,000 from the alumni club development fund.
-

ADDITIONAL INFORMATION

- Volunteered as a Helper Student for disabled students in middle and high school (2013 - 2016) and Geumcheon Nuri Community Welfare Center as a Korean-Chinese translator and student volunteer (2017).
- Explored 30 countries in 250 days by world trip (Asia, Europe, Africa, South America and North America).
- Received Myongji University Globalization Scholarship, the Department of Public Administration Alumni Association Outstanding Student Scholarship and two Myongji University Presidential Special Scholarships.
- *Computer Skills : Computer Specialist in Spreadsheet & Database Level-1 (South Korea, 2021), Google Workspaces, MS Office etc*
- *Interests : Studying English and French, cooking, traveling, working out, hiking, jujitsu, reading*
- *References : Available upon request*