

KOMALPREET SINGH

PROFESSIONAL SUMMARY

Team-oriented Employee Trainer with substantial background in training and development. Skilled at identifying training needs and creating customized training solutions for different learners and groups. Proven track record of developing and implementing successful training strategies, utilizing both traditional and digital methods. Strong interpersonal skills and dedicated to establishing positive relationships with employees and stakeholders. Collaborative trainer is excited to utilize creativity and strong communication skills. Adept at creating innovative and engaging training materials with keen eye for lasting results. Excellent communication and problem-solving skills with good understanding of adult learning principles, assessment and evaluation.

CONTACT

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Vancouver, BC, Canada, V5X1T4

LANGAUGES

English, Highly Proficient
Hindi, Highly Proficient
Punjabi, Native

EDUCATION

Douglas College - New Westminster | General Business (Diploma)
[September 2024]- [September2026]

Helix Oxford School Patran India | (Secondary School Graduate)
[April 2022] – [March 2024]

WORK EXPERIENCE

Amazon [Warehouse Assistant]

[April 2024]– [September 2024]

- Cleaned and maintained warehouse in compliance with OSHA safety standards.
- Used hand-held devices and computers to record and monitor inventory levels and completed audits to uncover and address inaccuracies
- Trained and supervised new employees to apply best practices and comply with health and safety procedures and regulations.

[Burger King] [Crew Member]

[June 2023]– [March 2024]

- Wrote contracts for company employees, working towards satisfactory agreement between executives, employees and personal goals
- Wrote training manuals for employees and positions according to strict company guidelines and protocols
- Produced detailed training reports to comprehensively assess employee performance
- Supported and coached employees as part of successful training initiatives.

SKILLS

- Time Management
- Team Collaboration
- Problem Solving
- Safety Compliance
- Referral Coordination
- Innovative Training Approaches
- Logistics Coordination
- Inventory Management