

Yugraj Singh

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Summary of Qualifications

- 2+ years in customer service experience
- Fluent in English, Hindi and Punjabi
- Skilled at managing customer relations, display creation, shipping and receiving, and inventory control
- Strong ability to plan, set, and exceed sales quota
- Strong organization, analytical, and math skills

Education

Apeejay School – High School

September 2019 – 2021

Key Courses: Business Management, Economics, Marketing, Accounting

Professional Experience

Sales Associate – Forever 21

November 2023 – February 2024

- Cleaning and organizing the store
- Being able to use my knowledge and sales skills to sell clothes
- Being able to stand for a long period of time and being energetic at all times
- Being able to change the clothes on manikins daily
- Closing and opening the store

Tennis Coach – Vancouver International Tennis Academy

December 2023 – Current

- Working and communicating with clients of all ages
- Conduct and carry out practice session
- Giving feedback and providing exceptional service
- Being punctual, reliable and easily accessible
- Managing time to provide services to various clients in a day

Server ~ Rogers Arena, Vancouver

July 2023 – July 2024

- Active teamwork, as well as independent work
- Promoting the business
- Assisting customers with choices for food services available and offered by the company
- Able to work in a fast-paced environment
- Able to take more the 100+ calls a day and maintain enthusiasm in the workplace

Volunteer Experience & Extracurricular Activities

Surrey Tennis Centre

April 2023 – November 2023

- Working with team members to facilitate games for children and volunteer for the elections voting.