# OLATUNDE DARAMOLA O.

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# CAREER SUMMARY

Experienced Project Manager and Concept Innovator with over 15 years in events, branding, fabrication and construction, specializing in Fabrication and stage setup projects. Proven track record of delivering high-quality projects while exceeding client expectations. Skilled in managing complex projects from initiation to closeout, with a focus on customer service and quality delivery.

## Work Experience

**Conceptual Innovator** 2018 - 2024

Ace concepts Ventures

* Coordinated cross-functional teams to deliver 10 high-profile projects within tight deadlines, achieving all milestones on time while fostering a collaborative environment that enhanced overall team productivity.
* Coordinate with local authorities to secure permits and ensure compliance with safety regulations.
* Developed and implemented project plans, applying project management principles to enhance team effectiveness and provide regular updates to project documentation.
* Established a detailed project timeline and resource allocation plan, which streamlined operations and allowed for the completion of 8 major projects with 100% on-time delivery over a 12-month period.
* Coordinated highly complex delivery schedules for all project materials, managing logistics to ensure equipment and materials arrived at job sites promptly.
* Revamped customer service procedures for event management, implementing feedback mechanisms that improved response times by 50%, leading to higher client satisfaction and repeat business.
* Pioneered innovative concepts for staging solutions, contributing to a portfolio of over 25 successful events, which established a reputation for excellence in the competitive events industry.
* Coordinated internal resources and third-party vendors to ensure flawless project execution, conducting bi-weekly simulations of all planned activities based on the updated project schedule.
* Devised strategies that consistently delivered projects on time, meeting all deadlines, and reducing project overruns by 50%..

**Project Manager** 2010 - 2018

Ace Concepts Ventures.

* Developed project concepts, project execution plans, project schedules, estimated resource requirements, RFIs, risk logs, lessons learned registers, and monitored work plans using project management tools (Ms. Project), resulting in a 30% reduction in project planning time.
* Demonstrated exceptional project management skills by completing a multi-state events and setup delivery of multi-million-naira projects on schedule before event call time and under budget by 30%, attributing the success to a meticulously crafted procurement plan and an extensive project monitoring process.
* Championed safety compliance audits at construction sites which resulted in zero recorded accidents over two consecutive years while ensuring all regulations were strictly adhered to before executing any installations or builds.
* Detailed sequence of work to be performed through project completion and identified timeline conflicts that might impact the success of the project parameters and baselines.
* Achieved an average client satisfaction rate of 95% for all completed events through systematic feedback collection processes and immediate adjustments during ongoing projects based on collected insights from attendees.
* Negotiated contracts to establish mutually advantageous agreements, utilizing vendor management skills to reduce project budget and schedule by 10%.

**Project Manager** 2002 - 2010

Total Consult Ltd

* Facilitated team members, stakeholders, and customers understand the agile values, principles, and practices.
* Executed and facilitated sprint planning, daily stand-up meetings, reviews, retrospectives, release planning, demos, and other site-related meetings.
* Empowered teams to self-organize and grow cross-functionality.
* Developed and worked closely with different brand owners in backlog management and the continuous delivery of features.
* Empowered the Development Team to remove impediments to deliver continuous value for our numerous clients.

**Site Supervisor** 2001 - 2002

Dorcas James Nig ltd

**Trainee Architect/Project Manager** 1999 - 2001

Home & Environs/Bop Trade Nig Ltd

## Core Skills

* Concept innovation • Conflict Resolution • Event brief conceptualisation • Contract Management • Negotiation • Brand Management & Engagement • Budgeting • Strategic Planning • Scheduling • Reporting • Project Documentation.
* Microsoft Office • MS Project • MS Teams • • CAD • CorelDRAW

## Education

**Lagos State Polytechnic |** HND | Building Technology Dec 2009

**Federal Polytechnic Bida** | OND| Architectural Technology Jan 1999

## Certification

WHMIS | IOSH Working Safely | New worker health and safety awareness | Fall Protection

Occupational First Aid | Daystar Leadership Academy