

# Masoud Zandi

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Construction Coordinator & Estimator

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## Professional Summary

An experienced construction professional with over 10 years in project coordination and estimating. Proficient in managing commercial and residential construction projects, including developing estimates, overseeing contract administration, and ensuring on-time and on-budget delivery. Certified in Procore and actively deepening knowledge of the BC Building Code, with ongoing PMP and P.Eng certification pursuits. Possesses the ability to effectively communicate with clients, consultants, and trade contractors to ensure successful collaboration across all phases of construction, with extensive experience in supervising concrete and steel structure projects.

## Core Competencies

- Procore Certified: Project Manager – Core Tools
- Estimating and Quantity Take-offs (Bluebeam)
- Budget Management and Cost Control
- Contract Administration (CCDC)
- Scheduling (MS Project)
- BC Building Code Knowledge
- Ability to Communicate Effectively with Project Teams
- Supervision of Concrete and Steel Structures
- PMP & P.Eng Candidate

## Professional Experience

### Construction Coordinator & Supervisor

Various Projects (Rosemall, Prague-Jamalabad, Professor Sami's Hospital) | March 2015 – February 2022

- Led teams in supervising concrete and steel structure projects including large-scale commercial and residential buildings.
- Coordinated with designers, engineers, and other stakeholders to ensure smooth project execution.
- Ensured compliance with safety standards and construction codes during all phases of the

projects.

- Maintained project documentation and provided reports to stakeholders.

### **Construction Coordinator**

Kariz Banaye Alvand | March 2022 – July 2024

- Developed comprehensive project schedules for 10-story commercial and residential buildings.
- Prepared detailed cost estimates and coordinated material procurement.
- Coordinated with municipal engineers for excavation approvals and ensured safety during high-risk operations.
- Maintained project documentation and presented cost reports to stakeholders.
- Collaborated with designers to resolve design issues and ensure project efficiency.

### **Education & Certifications**

Bachelor of Science in Civil Engineering – Islamic Azad University, 2003

Procore Project Manager: Core Tools – General Contractor Certification, 2024

BC Building Code Course – BCIT

PMP Certification (In Progress)

P.Eng Designation (In Progress), Engineers and Geoscientists BC

Builders Code Worksite Culture Training – BCCA, 2024

Senior Supervising and Intermediate Executing Building, Tehran Engineering System Organization

### **References**

Available upon request.