

Giovanna Aviles

Construction Estimator

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Objective: Experienced cost management professional with 10 years of expertise in developing detailed estimates through comprehensive analysis of project plans and requirements. Adept at defining project objectives, scopes, and schedules to accurately identify costs. Highly skilled in presenting data, cost analyses, and reports to clients, with a strong ability to incorporate feedback and adjust estimates for optimal accuracy and client satisfaction.

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|--------------------|------------------------|------------------------------|
| Key Skills: | Project Quantification | Coordinating sub-trade work |
| | Bid Preparation | Project Management |
| | Document Control | Microsoft Office Suite |
| | Scheduling Expertise | Cost and Scheduling Software |
| | Cost Analysis | Scope Development |
| | Cost Estimation | |
| | Quantity takeoffs | |

Experience:

FREELANCE.

Nov 2023 – Present

Projects: **HOTELS (ROYALTON CANCUN), HOTEL (CAYE CHAPEL BELICE), RESIDENCE (HOUSE NAYARIT, APARTMENTS SANTA FE) - Urbanization, Foundation, Structure, Electrical, HCAV, Mechanics and CCTV.**

Activities:

- Reviewed blueprints, specifications and other documentation to prepare time, cost and labor estimates for construction projects.
- Analyzed project target, scope and available resources to devise timelines and communicate with client on deliverable deadlines.
- Formulated estimates and budgets
- Prepare quantity take-off
- Utilized computer software programs such as Excel, AutoCAD and Timberline Estimating Software to create accurate estimates.

CPMA.

Mar 2018 – Oct 2023

Projects: **HOTELS (HYATT CDMX & HYATT LOS CABOS, AMANVARI RESORT), MALLS (ANTARA CDMX, ANIMA LOS CABOS) - Urbanization, Foundation, Structure, Electrical, HCAV, Mechanics, CCTV and Access Control.**

Activities:

- Participated in post-project reviews with clients to assess how closely the original estimate matched actual results.
- Inspected buildings to determine work needed to maintain buildings to code and desired standards.
- Developed and updated cost estimates by documenting relevant information into jobs in internal database.
- Reviewed blueprints, specifications and other documentation to prepare time, cost and labor estimates for construction projects.

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- Checked construction blueprints against actual field conditions to prepare estimates.
- Solicited and collected subcontractor and vendor bids or quotations.
- Produced preliminary estimates based on schematic and design development level documents.
- Analyzed project target, scope and available resources to devise timelines and communicate with client on deliverable deadlines.
- Prepare quantity take-off
- Assessed cost-effectiveness of products or services, tracking costs relative to bids as work progressed.
- Analyzed blueprints and other documentation to prepare time, cost and labor estimates.
- Utilized computer software programs such as Excel, AutoCAD and Timberline Estimating Software to create accurate estimates.

SUPERVISORES TECNICOS.

Feb 2015 – Feb 2018

Projects: **HOTELS (TEMPTATION CANCUN), CONVENTION CENTER (ESTADIO AZTECA) - Urbanization, Foundation, Structure, Electrical, HCAV and Mechanics.**

Activities:

- Prepared estimates used by management for planning, budgeting and scheduling work.
- Inspected buildings to determine work needed to maintain buildings to code and desired standards.
- Formulated estimates and budgets
- Solicited and collected subcontractor and vendor bids or quotations.
- Produced preliminary estimates based on schematic and design development level documents.
- Reviewed blueprints, specifications and other documentation to prepare time, cost and labor estimates for construction projects.
- Analyzed project target, scope and available resources to devise timelines and communicate with client on deliverable deadlines.
- Performed quantity takeoffs from blueprints for purchasing materials or services required for a job estimate and bid.

Education:

Program Building Builders, 07/2024

Vancouver, BC.

Certificate Program, Project Management, Expected in 12/2025

Canadian College

Vancouver, BC.

Bachelor of Science, Architectural and Engineering Technology, 08/2002

Higher School of Engineering and Architecture IPN,

Mexico City.

Projects Volunteer

Work:

IAP – Help and Solidarity with Street Girls, Mexico City.

Organize creative activities that promote teamwork, self-esteem and personal development.

Language:

Spanish:



English:

